

**BYRON-BERGEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Thursday, June 7, 2018
7:00 p.m. – PD Room**

- Call to Order: The meeting was called to order at 6:30 p.m. by President D. List.
- Members Present: D. List, K. Carlson, W. Forsyth (6:40 p.m.), T. Menzie, J. VanValkenburg
- Members Absent: Y. Ace-Wagoner, A. Phillips
- Also Present: M. Edwards, L. Prinz, B. Meister, T. Schulte, P. Gunio and 8 members of the audience.
- Executive Session: It was moved by J. VanValkenburg and seconded by T. Menzie to enter executive session at 6:33 p.m. to discuss collective negotiations pursuant to Article 14 of the Civil Service Law. The motion passed 4-0.
- Return to Public Session: It was moved by W. Forsyth and seconded by K. Carlson to return to public session at 6:57 p.m. The motion passed 5-0.
- President's Report: D. List reminded all Board members about the graduation rehearsal. It will be on Thursday, June 21st, at 10:00 a.m. at Roberts Wesleyan Cultural Life Center. She also reminded the Board about the staff end of year picnic on June 21st at noon. Please RSVP to Patty by June 13th if you can make it. D. List congratulated the student athletes and those students who participate in the arts (chorus, band, plays, etc.) on a great year. She complimented all the staff and faculty on their hard work to help our students get to where they are.
- Principals' Comments: S. Bradley reported:
- Mr. Bradley stated the prom went well with 127 students attending. He stated that advisors T. Luksch and N. Muhlenkamp did a great job in making this event special for the kids.
 - Spring concerts are now complete. Kudos to K. Bleiler and L. Tallman for their hard work in making these events happen.
 - The Sr. Exit Projects are now complete. The students did a great job.
 - The seniors are on their Senior Trip in Cleveland today and tomorrow.
 - Senior Breakfast is on June 11th, after which they will do their walk through the Elementary School, as has happened in the past.
 - S. Auer received the Golden Bee award from the students. Well deserved.
 - On June 12th the Regents and final exams begin

- As of right now, we are looking at 100% graduation rate.
- Mr. Bradley read a letter from Genesee Community College regarding Sean Loverdi; due to his hard work, he will be receiving his Associate's Degree from GCC just after his High School Graduation.

B. Brown reported:

- Testing is complete.
- The 5/6 grade concert went very well. Kudos to K. Tischer, B. Lancia, and C. Chapman for all their hard work.
- June 8th is the Math Carnival.
- They are working with S. Bradley and P. McGee regarding 6th grade transitions.
- Moving Up Day is June 20th.
- June 15th is UPK Graduation.
- The 5/6 Grade Trip to Washington, D.C. is June 15th.
- The ES Olympics will be held on June 13th. The Olympic torch run starts in Byron on June 12th. The competitions will be intense!

T. Schulte reported:

- We are trying to get all of the tech components back in house to repair and/or clean
- WNYTA has 6 new applicants.
- Getting Chromebooks ready for testing next year (starting in 3rd grade). Looking to roll out 9 new carts of Chromebooks (25 on each cart).

Business Administrator

Comments:

L. Prinz reported that M. Edwards and she met with the State Comptroller on June 6th, and that she is finishing up the audit. The Capital Outlay Project work will be starting in the next week or two in the 7/8 wing. The Capital Reserve Plan has been updated; this needs to be updated annually and needs to be approved by the Board by June 30th each year. It was mentioned that we should put this on the BOE Reports Schedule for one of the meetings in April/May.

Academic Focus:

Elementary School – A. Tardy and a couple of 4th grade students (dressed as sneaky weasels) came to invite all the Board members to their performance of *Sneaky Weasel* (Tuesday, June 19th with shows at 9:30 a.m., 2:15 p.m. and 7:00 p.m.).

Student Council

Report:

None

Superintendent's
Comments:

- M. Edwards updated the Board regarding the following items:
- Mr. Edwards attended several Sr. Exit Projects and was very impressed.
 - The fall IEP series dates are set. They will be discussing educational benefits, PLEP, annual goals and progress.
 - Mr. Edwards passed around information on the NYSSBA's School Board Appreciation Week event which will be at the Rochester Memorial Art Gallery on Wednesday, June 27th from 6:00-8:00 p.m. Anyone wishing to attend should contact P. Gunio to register them..
 - The NYSSBA Annual Convention will be held in October. Anyone interested in attending (2 will attend), please let M. Edwards know as soon as possible. (FYI – Registration opens on July 16th.)

Consent Agenda:

It was moved by W. Forsyth and seconded by J. VanValkenburg that the following consent agenda be approved:

Approval of Minutes

May 24, 2018

Financial Matters

General Fund Bills: Warrant A-98, Ck.#1667-16723, \$575,247.35

Warrant A-99, Ck.#99045, \$1,600,400

School Lunch Fund Bills: Warrant C-24, Ck.#200182-200187, \$17,578.48

Federal Fund Bills: Warrant F29, Ck.#400084-400089, \$6,591.20

Trust & Agency (TA) Fund Bills: Warrant TA-52, Ck.#300213-300221,
\$418,495.44

Expendable Trust (TE) Fund Bills: Warrant TE-4, Ck.#500030-500041,
\$400.00

Personnel Matters

Resignations/Retirements: None

Approvals:

Nicole Whiteford – School Psychologist (eff. July 2, 2018) (regular teacher plus 20 days during the summer)

Morgan Midwick – extended as long-term substitute (J. Vandelay) through June 21st

2018-19 Girls Soccer Coach – Sara MacKenzie

Matt Walther and Rob Kaercher – Summer Hours (up to 15 days)

Rick Pastecki – Summer Hours (up to 4 days)

Michelle Matteson – Summer Hours (2017 – Up to 18 hours and 2018 – up to 18 hours)

Jenna Carney – Tenure Recommendation (eff. September 4, 2018)

Abolishment of Part-Time Security Officer Position
Abolishment of Part-Time Vocational Case Manager Position

CSE/CPSE Review

CSE Recommendations – 2017-18 school year - Case #4288; 2018-19 school year – Case #4288.

The motion passed 5-0.

Policy Committee

Update: None

Facilities

Committee Update: None. The Board will need to set up a meeting sometime in July.

Budget Committee

Update: None

Audit Committee

Update: None

SOAR Update:

None

Positive

Recognition: The next Positive Recognition will be presented after the opening of school in September. Need to select honoree.

New Business:

District Reserve Plan Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by K. Carlson to approve the District Reserve Plan. The motion passed 5-0.

Usage and Funding of Reserves (2017-18) Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by T. Menzie to approve the Usage and Funding of Reserves (2017-18). The motion passed 5-0.

Transfer to Debt Service Fund Upon the recommendation of the Superintendent, it was moved by T. Menzie and seconded by K. Carlson to approve the Transfer to Debt Service Fund. The motion passed 5-0.

Authorization to Open New Bank Account Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by J. VanValkenburg to approve the Authorization to Open a New Bank Account. The motion passed 5-0.

Policy 5660 - Meal Charging and Prohibition Against Meal Shaming - 1st Reading Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by T. Menzie to approve Policy 5660 – Meal Charging and Prohibition Against Meal Shaming as a 1st reading. The motion passed 5-0. It was noted that the Meal Charging and Prohibition Against Meal Shaming Plan will be brought to the next Board meeting for approval (must be completed and approved annually by June 30th).

Resolution Setting July 12, 2018 as BOE Re-Organization Meeting Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by K. Carlson to approve July 12, 2018 as the Board of Education re-organizational meeting. The meeting will be held at 4:30 p.m. on July 12th. T. Menzie will not be there. The motion passed 5-0.

Award Massa Construction, Inc. General Construction Contract for Phase 1 of the Capital Improvement Project Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by T. Menzie to award Massa Construction, Inc. the General Construction Contract for Phase 1 of the Capital Improvement Project in the amount of \$531,000. The value is arrived at as follows; base bid (\$416,000), plus Alternates GC-1 (\$104,000), and GC-3 (\$11,000). The motion passed 5-0.

Award Elmer W. Davis, Inc. Roofing Contract for Phase 1 of the Capital Improvement Project Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by J. VanValkenburg to Elmer W. Davis, Inc. the Roofing Contract for Phase 1 of the Capital Improvement Project in the amount of base bid \$758,377. The motion passed 5-0.

Information/Announcements/Reports:

2018-19 Code of Conduct – Public Hearing: A public hearing was held regarding the proposed 2018-19 Code of Conduct. S. Bradley reported that minor changes included adding vaporizers or e-cigs to the definition of drug paraphernalia. There was no comment. This document will be presented to the Board at the June 21st Board meeting for approval.

Strategic Plan Update: M. Edwards reported that we are working with M. Iverson to create a committee comprised of community, parents, Board, faculty (from each building), administrators, and staff members to begin the next Strategic Plan.

Requests Requiring Board Consideration:

T. Menzie – Excused from Board Re-Organizational meeting (7/12/18)

Review of Next Meeting's Agenda:

Policy Committee Update – Policy 5660 (Approval)

Adjournment:

It was moved by W. Forsyth and seconded by J. VanValkenburg to adjourn the meeting at 7:45 p.m. The motion passed 5-0.